

## Appendix A - Clayton-le-Moors Harriers Proposed Constitution Changes 2015

Existing	Proposed	Explanation
<b>Agenda Item 7. Constitution Changes recommended by the Committee</b>		
<p><b>1. TITLE</b> This Club shall be called the "CLAYTON LE MOORS HARRIERS", hereafter referred to as the Club.</p>	<p><b>1. TITLE</b> This Club shall be called the "<b>Clayton-le-Moors Harriers</b>", hereafter referred to as the Club.</p>	<p>Changes the styling of Clayton-le-Moors to that used on road signs and maps.</p>
<p><b>5. MANAGEMENT</b></p> <p>a) The Club shall elect annually from its membership a President, who shall preside over Club affairs. The President will be an ex-officio member of all Club Committees, and will have full voting rights at all meetings. At any Annual General Meeting the President may "chair" that meeting or may delegate this function to the elected Chair of the Club. The Club shall elect annually from its membership the following "Officers of the Club": Chair, Secretary and Treasurer. The Club shall elect annually from its membership a Committee comprising of: The Officers of the Club and the following post holders: Membership Secretary, Media Manager, Social Secretary, Junior Organiser (two posts), Ladies' Road and Trail Captain, Ladies' Cross Country Captain, Ladies' Fell Captain, Men's Road and Trail Captain, Men's Cross Country Captain, Men's Fell Captain, Race Promotions Co-ordinator, and one other person who has not served on the committee in both of the preceding two years. The Club shall elect annually an Auditor who need not be a member. Any member may hold more than one position if the Annual General Meeting so decides. The Committee may elect annually members to assist in the day-to-day running of the Club, with responsibility for a specific aspect of Club affairs: e.g. Race Organisers, Statisticians, Trophy Custodian etc.</p> <p>(h) All Committee Meetings shall be open meetings, i.e. any member shall be able to attend and speak on a motion, but without voting rights and subject to fourteen days' notice being given in writing to the Secretary.</p>	<p><b>5. MANAGEMENT</b></p> <p>a) The Club shall elect annually from its membership a President, who shall preside over Club affairs. The President will be an ex-officio member of all Club Committees, and will have full voting rights at all meetings. At any Annual General Meeting the President may "chair" that meeting or may delegate this function to the elected Chair of the Club. The Club shall elect annually from its membership the following "Officers of the Club": Chair, Secretary and Treasurer. The Club shall elect annually from its membership a Committee comprising of: The Officers of the Club and the following post holders: <u>Membership Secretary, Social Secretary, Race Promotions Co-ordinator, Junior Organiser, Ladies' Captain, Ladies' Team Manager, Men's Captain, and Men's Team Manager</u>. The Club shall elect annually an Auditor who need not be a member. Any member may hold more than one position if the Annual General Meeting so decides. The Committee may elect annually members to assist in the day-to-day running of the Club, with responsibility for a specific aspect of Club affairs: e.g. Race Organisers, Statisticians, Trophy Custodian etc.</p> <p>h) All Committee meetings shall be open meetings. Any member shall be able to attend and speak on a motion, but without voting rights, subject to <u>one day's</u> notice being given in writing to the Secretary. <u>An item shall be included on a Committee meeting's agenda subject to fourteen days' notice being given in writing by any member to the Secretary.</u></p>	<p>a) Changes the committee size from 17 posts to 12 as follows: Removes Media Manager and Committee Member without portfolio posts; replaces six captains with the four posts Ladies' Team Manager, Ladies' Captain, Men's Team Manager, and Men's Captain; reduces the number of Junior Organisers from two to one.</p> <p>This reduction is proposed for two reasons: i) Including committee membership as part of the responsibilities of a post makes that post harder to fill. It is expected that additional non-committee appointments will be made eg Senior Cross Country Manager. ii) A smaller committee will promote contributions from all committee members in discussions.</p> <p>h) Includes in the Constitution the committee's long standing practice of allowing any member to attend a committee meeting. Fourteen days' notice remains required for a member wishing to have an item included on the agenda.</p>
<p><b>6. MEMBERSHIP</b></p> <p>(d) A Full membership application shall not be accepted from any person aged over 17 years who, because of membership of another athletic club existing within a radius of twenty miles from Clayton-le-Moors, is not eligible for first claim or additional first claim membership of the Club. First claim eligibility is defined by UK Athletics Rules.</p>	<p>Clause removed</p>	<p>This clause prevents senior members of other local clubs from joining us as 2<sup>nd</sup> claim members. We now have a 2<sup>nd</sup> claim junior member (Josh Boyle) who joined to run in our closed races. Removal of this clause will allow senior members of other local clubs who wish to join us 2<sup>nd</sup> claim to do so.</p>

Existing	Proposed	Explanation
<p><b>9. ANNUAL GENERAL MEETING</b></p> <p>(a) A General Meeting shall be held during the month of September each year to receive the Committee’s Report and Financial Statements, to elect the Officers and Committee members for the following year, and to deal with any other matter specified on the agenda. The Secretary must give every member twenty-one days’ notice of the meeting.</p>	<p><b>9. ANNUAL GENERAL MEETING</b></p> <p>(a) A General Meeting shall be held during the month of September each year to receive the Committee’s Report and Financial Statements, to elect the <u>post holders specified in Item 5(a) for the following year</u>, and to deal with any other matter on the agenda. <u>Notice of the meeting shall be published on the club website at least two months beforehand.</u></p>	<p>Clarification as the Auditor (which is neither an Officer nor a Committee post) is now appointed by the AGM.</p> <p>Removes the requirement for the secretary to write to all members with notice of the AGM, and provides for a notice on the club website instead.</p>
<p><b>11. VOTING</b></p> <p>(a) Except as provided for under Item 8(e), all members have equal voting rights at an AGM or SGM.</p> <p>(b) In the event of more than the required number of nominations, duly proposed and seconded for Officers and Committee members, voting shall be:</p> <p>(i) Where a straight choice exists for any one position between two nominees, voting shall be by a show of hands taken in the nominees’ absence.</p> <p>(ii) Where a multiple choice exists for any one position, voting shall be by a show of hands taken in the nominees’ absence, and shall continue on an elimination basis until one nominee acquires a majority over all of the votes of the remaining nominees.</p> <p>(iii) Where a maximum number of Committee places is exceeded by the number of nominations, voting shall be by a ballot in which the nominees may participate. Members shall record their choices of members equivalent to the number of available places. Successful nominees shall be those up to the desired number acquiring the highest number of votes.</p> <p>(c) Nominations for any official position or Committee membership in a member’s absence can only be accepted when the member concerned has given his consent to the nomination going forward. Such nominations must be proposed and seconded in the normal manner.</p>	<p><b>11. NOMINATIONS AND VOTING</b></p> <p>(a) <u>Nominations for all posts elected at an AGM shall open two months before and close fourteen days before the meeting. Nominations must be proposed and seconded. Nominations shall be made to the secretary either verbally in the presence of both the proposer and seconder or in writing. If more than one valid nomination is received for a post, the Secretary shall inform the nominees concerned in writing at least seven days before the meeting. Nominations for a post shall only be accepted at an AGM if no valid nomination has been received beforehand.</u></p> <p>(b) Nominations for any <u>post</u> in a member’s absence <u>shall</u> only be accepted when the member concerned has given his consent to the nomination going forward.</p> <p>(c) Except as provided for under Item 8(e), all members have equal voting rights at an AGM or SGM.</p> <p>(d) In the event of more than the required number of nominations, duly proposed and seconded for <u>any post</u>, voting shall be:</p> <p>(i) Where a straight choice exists for any one position between two nominees, voting shall be by a show of hands taken in the nominees’ absence.</p> <p>(ii) Where a multiple choice exists for any one position, voting shall be by a show of hands taken in the nominees’ absence, and shall continue on an elimination basis until one nominee acquires a majority over all of the votes of the remaining nominees.</p>	<p>This change allows nominations for AGM elected posts to be made before the AGM, with nominations only being accepted at the AGM in the event of no nomination being received beforehand.</p> <p>This change is proposed for two reasons:</p> <p>i) In the event of a contested election the nominees will know before the AGM.</p> <p>ii) Knowing proposers and seconders for posts before the AGM will expedite the business of the AGM.</p> <p>Existing clause 11 (b) (iii) is redundant – for example this relates to an election where there are three nominees for two Junior Organiser posts.</p>
<p><b>Agenda Item 8. Constitution Change proposed by Dave Scott and seconded by Richard Lawson</b></p>		
<p>New clause</p>	<p><b>6. MEMBERSHIP</b></p> <p>6(i) The club shall produce a monthly newsletter not less than 10 times each calendar year to be published both online and in a printed paper version. The paper version to be posted to any member who so requests at no charge. Publication of the monthly newsletter to continue until the AGM decides otherwise.</p>	<p>This change is opposed by the Committee. The committee’s view is that:</p> <p>(i) It is inappropriate to include such a clause in the club’s constitution.</p> <p>(ii) Members unhappy with any committee decisions have the opportunity to stand for the committee at this AGM.</p>